

**TOWN OF MEADOW LAKE
BYLAW #4/2006
CEMETERY BYLAW**

A BYLAW OF THE TOWN OF MEADOW LAKE TO PROVIDE REGULATIONS
FOR THE USE, CARE AND MAINTENANCE OF WOODLAWN CEMETERY

The Council of the Town of Meadow Lake, in the Province of Saskatchewan,
enacts as follows:

PART 1 - SCOPE

1. This Bylaw shall be cited as the "CEMETERY BYLAW".
2. This Bylaw shall apply only to the burial of dead human remains in Woodlawn Cemetery, the location and plan of which is attached hereto as "APPENDIX A" of this Bylaw, and the regulations pertaining to the operation of the Cemetery and the enforcement of regulations as set out in this Bylaw and attached appendices.

PART 2 - DEFINITIONS

1. For the purpose of this Bylaw, the following definitions shall apply:
 - (a) ADMINISTRATOR - shall mean the Town Administrator appointed by the Town Council and for the purposes of this Bylaw shall include any person appointed by the Administrator from time to time, to act on his/her behalf in the administration of this Bylaw.
 - (b) ALLEY - an area, three meters in width running north and south to provide vehicular access to lots.
 - (c) BLOCK - means a subdivision of the Cemetery containing twenty (20) lots.
 - (d) BURIAL VAULT - a strength tested vault or cover that will withstand the weight of 10,000 pounds, with or without a floor, placed over a casket interred in a grave for burial.
 - (e) CEMETERY - means Woodlawn Cemetery as defined in Appendix A of this Bylaw.
 - (f) COUNCIL - means the Council of the Town of Meadow Lake.
 - (g) CREMAINS - means the remains of a body that has been cremated.
 - (h) DEEP GRAVE - means a grave with a minimum depth of 2.8 metres.
 - (i) GRAVE, STANDARD DEPTH - means a grave approximately 2 metres in depth.
 - (j) GRAVE COVER - means a cover of fiber glass, plastic, marble, granite or concrete placed over the interred remains.
 - (k) GRAVE MARKER - means a flat or upright marker bearing the name of the interred deceased person for memorial purposes.

- (l) GRAVE STONE - means an upright marble, granite, stone or concrete monument erected on any lot or plot for memorial purposes.
- (m) LOT - means a subdivision of land for the purpose of a single burial as shown in Appendix A.
- (n) PLOT - means a subdivision of a block containing two or more lots
- (o) SECTION - means a subdivision of land containing more than one block.
- (p) TOWN - means the Town of Meadow Lake, Saskatchewan.
- (q) WALKWAY - means an area of two meters in width running east and west between blocks.

PART 3 - BURIAL SECTION

Sections of the Cemetery shall be set out for burials as follows:

1. Block one (1) to seventy-two (72) shall be cited as the OLD SECTION.
2. Blocks seventy-three (73) to two hundred (200) shall be cited as the NEW SECTION.

PART 4 - GRAVES, BURIALS AND RESERVATIONS

1. A person may reserve a lot or lots by paying in full at the Town Office, the purchase price as set out in "APPENDIX B", the schedule of fees for land and services, attached to and forming part of this Bylaw. The lot or lots shall be reserved for the use of the party who has paid the purchase price, a member of the party's family, or for a burial upon his/her instructions of an heir for a period of twenty (20) years after date of purchase. At the expiration of twenty (20) years, the Town shall contact the party or his/her heirs to determine if they desire to renew the reservation for unused lot or lots. If, after using every possible means to contact the party or his/her heirs, the Town fails to establish contact, the Town may, by publishing notice in two issues of a local newspaper, cancel the reservation and make it available to the public.
2. A grave may be used for the burial of two bodies with the first body placed at the depth of a deep grave and the second body at the depth of a standard depth grave as defined in Part 2 - Definitions, paragraph 1, but a lot may be subdivided in two for infant burials in blocks designated by Council for this purpose.
3. Cremains may be interred in a section of the cemetery designated by Council for that purpose or in an occupied grave at a minimum depth of .6 metres (2 feet). The Town may also construct above ground columbariums for the placement of cremains.
4. A purchaser of a lot or lots desiring to transfer ownership rights to another party must make written application for approval to the Town before transfer will be validated.

Part 4 Graves, Burials and Reservations – continued

5. A purchaser wishing to transfer ownership rights back to the Town of Meadow Lake may do so by making written application to the Town of Meadow Lake. In exchange for the ownership rights, the original purchaser shall receive a payment not to exceed the original purchase price.

PART 5 - TRAFFIC

1. Vehicles being operated within the confines of the Cemetery shall not travel at a speed greater than twenty (20) kilometers per hour.
2. No person, except those employed in the performance of their duties shall drive a vehicle on any part of the Cemetery other than on a roadway provided for that purpose.

PART 6 - GRAVE MARKERS AND GRAVE COVERS

1. Grave covers will not be permitted in any section of the Cemetery from date of this Bylaw excepting those already in place or where a family has a lot or lots covered. The unused lot may be covered after it has been used.
2. In the OLD SECTION, flat and upright grave markers of granite, marble, ionite or any durable, non-corrosive material may be installed.
3. In the NEW SECTION, only flat grave markers of granite, marble, ionite or any durable, non-corrosive material may be installed.
4. Grave markers shall be placed at the head of the grave on an approved base in a straight, continuous row. Flat grave markers shall be installed on an approved base such that the highest point of the marker shall be no higher than the surface of the ground. The Town reserves the right to adjust any grave marker that is installed improperly and forward any charges to the registered installer of the marker.
5. Any group, individual or company wishing to install a marker must first acquire an installation permit from the Town of Meadow Lake.
6. The Town of Meadow Lake reserves the right to remove any grave cover that:
 - a) is deemed unsightly and
 - b) is at least 10 years old and is damagedand shall only do so after no less than 60 days written notice to a known family member. The grave cover shall be treated as a disposable item and shall be disposed of in a manner consistent with the common disposing practices of the Town of Meadow Lake.
7. Columbarium plaques must not exceed 11" in height or width.

PART 7 - INTERMENT

1. Any person applying for interment in the Cemetery shall furnish the Administrator with such particulars as he/she may require for the purpose of maintaining the records.
2. The funeral home or family desiring to have a grave dug shall notify the Administrator and make arrangements for the purchase of a lot (unless a lot has already been purchased) and pay for the opening and closing of the said grave. This notice shall be given no less than 48 hours in advance of the interment. In the case of graves being required for a Sunday or Monday burial, notification shall be provided no later than 2:00 p.m. on the preceding Thursday.
3. Interment may take place between the hours of 8:00 o'clock in the morning and 4:00 o'clock in the afternoon on any day except Saturday, Sunday and Statutory Holidays. Special arrangements for burials after 4:00 o'clock or on Saturdays, Sundays or holidays must be made at the Town Office.
4. The Town shall provide a lot, without charge, for the burial of persons whose funeral expenses are paid by another Government Agency.
5. It shall be compulsory that a burial vault be used in the interment of all deceased persons in the cemetery excepting those that have been cremated.

PART 8 - GENERAL REGULATIONS

1. Whenever a body is permanently disinterred from a grave and the grave is vacated, ownership rights of the lot so vacated shall revert to the Town of Meadow Lake.
2. No fences or boundary markers around a grave or graves shall be permitted.
3. All persons employed in the construction and/or installation of burial vaults, grave markers or in doing any other work on lots or graves in the Cemetery shall be subject to the direction and control of the Administrator, and in the case of any such person or persons refusing to obey the directions or orders of the Administrator, the Administrator shall be empowered to remove such person or persons from the Cemetery.
4. The Town shall have the right to remove all flowers and wreaths, natural or artificial, from any grave thirty days after their placement thereon.
5. The Administrator may remove or prevent the placing of any stand, holder, base or other receptacle for flowers or plants deemed to be unsuitable and a hindrance to the maintenance of the Cemetery.
6. The Town shall have the right to remove from any lot weeds, grass or any article which is deemed unsightly.
7. The Administrator, or any Town employee in his charge, shall be empowered to remove from the Cemetery any person or persons disturbing the quiet and good order of the Cemetery by noisy or improper conduct or language.

Part 8 – General Regulations – continued

8. All work in the immediate vicinity that may disrupt the quiet and good order of the Cemetery shall cease while mourners are present at a burial service being conducted at the Cemetery.
9. No person shall write upon, mark, scratch, deface or injure any lot, grave marker, fence, building or any structure in or around the Cemetery. Any person found guilty of such damage shall be responsible for the cost of repairing the damage and be subject to the penalty imposed in Part 9 of this Bylaw.
10. All notices and communications required to be given to purchasers of a lot or lots, or their heirs, may be delivered either in writing by Registered Mail to their last known address or given verbally by the Administrator in the presence of another person and shall be considered sufficient evidence that such notices have been given.
11. In the event of the consecration of any part of the Cemetery by any religious denomination holding property therein, such act of consecration shall not be held to invest the said religious body with any exclusive rights and powers of jurisdiction either spiritual or temporal, within the Cemetery, and such religious body shall be subject to the rules and regulations governing the Cemetery.

PART 9 - PENALTY

Any person found guilty of an infraction of this Bylaw or any part thereof, shall be liable on summary conviction, to the penalties prescribed by the General Penalties Bylaw of the Town of Meadow Lake.

PART 10 - REPEAL

Bylaw #8/2000 is hereby repealed.

Introduced and read a first time this 10th day of April, 2006.
Read a second time this 24th day of April, 2006.
Read a third time this 24th day of April, 2006 and adopted.

Administrator

Mayor

APPENDIX "B"
SCHEDULE OF FEES
EFFECTIVE MAY 1, 2006

1.	Fee for single lot	\$400.00
2.	Fee for half lot (infant)	\$200.00
3.	Fee for opening and closing a standard depth grave (on weekdays)	\$400.00
4.	Fee for opening and closing a deep grave (weekdays)	\$450.00
5.	Fee for opening and closing a standard depth grave (on Saturdays, Sundays or Statutory Holidays or after hours on weekdays)	\$600.00
6.	Fee for opening and closing a deep grave (on Saturdays, Sundays or Statutory Holidays)	\$650.00
7.	Fee for burial of cremains	\$ 75.00
8.	Burial Vault	\$250.00
9.	Burial Vault for out-of-town use	\$275.00
10.	Columbarium Niche (includes interment)	\$750.00
11.	Fee for installation of grave marker (base included)	\$150.00
12.	Fee for installation of columbarium marker	\$100.00
13.	Fee for second and additional Columbarium Interments	\$ 50.00
14.	Disinterment	\$500.00
15.	Interment fee for Undertakers	\$100.00

Appendix "B" to be part of and attached to Bylaw #4/2006